



Clovis Municipal Schools

CHILD NUTRITION

P.O. Box 19000

1009 Main Street

Clovis, New Mexico 88101

April 15, 2011

Dear Parent/Guardian:

We need your help! In the past when a kindergartener enters Clovis Municipal School District, as with any new student, they are a full price student until a Free and Reduced Meal Application has been processed. In some cases there are other children in the family, but they do not automatically share that eligibility. In order to better serve our families and avoid any unnecessary charges to the account we are asking you to come by our office at 1009 N. Main Street and complete the Free and Reduced Meal Application after July 15, 2011. If that is not possible the application should be turned in no later than the first day of school. According to District Policy we have 10 days to process the application, and you will be responsible for the charges during that time or until we have a completed and approved application.

Please put us on your calendar after July 15, 2011 to come by our office to complete the 2011 – 2012 Free and Reduced Meal Application. Thank you for your cooperation, and if you have any questions contact us at (575) 769-4300.

Sincerely,

**Paul Klein
Director of Child Nutrition**