



Clovis Municipal Schools

CHILD NUTRITION
1009 N. Main Street
Clovis, NM 88101

DATE: July 15, 2011
TO: Parents/Guardians
FROM: Paul Klein, Director of Child Nutrition
SUBJECT: Child Nutrition Information

Welcome to another school year! We would like to share the following information from the Child Nutrition Department.

- Meal prices this year are as follows:

Breakfast: Elementary	\$1.00	Lunch: Elementary	\$1.75
Secondary	\$1.25	Secondary	\$2.00
Reduced	\$.30	Reduced	\$.40
Adult	\$1.60	Adult	\$3.00
Extra Milk	\$.35	Extra Milk	\$.35

- Provision II schools this year will be the Arts Academy at Bella Vista, Cameo, Highland, James Bickley, La Casita, Parkview Elementary School's, and Marshall Middle School. These schools will not collect applications and students will not pay for their meals this year. Faculty, adults and visitors will pay for their meals. **Lockwood will be reestablishing Base Year and applications will be required for the 2011 – 2012 School Year.** Note: If there was a pre-existing balance before entering a Provision Two School the CMS Meal Policy will be enforced. To avoid any inconvenience to your child, please take care of the balance. Attached is the CMS District Policy.
- If you had a qualifying application of file for the 2010 – 2011 school year, you have until October 3, 2011, before it goes to a full pay status. **Kindergartener's and new students to the district enter the system as full pay until a Free and Reduced Meal Application has been processed.** The Child Nutrition Department has 10 working days from the day the application is received in our office to process. To avoid any delays come by Child Nutrition located in the Central Office building at 1009 N. Main and we will process the application while you wait. Note: Parents/guardians are responsible for any charges that occur. We are asking that every family fill out an application whether you feel you qualify or not. Applications will be available July 1, 2011 at Central Office at 1009 N. Main and from the secretaries at every school.

- Breakfast in the Classroom Schools will be providing breakfast at no charge to students at the following schools: Barry, Arts Academy at Bella Vista, Cameo, Highland, James Bickley, La Casita, Lockwood, Parkview, and Ranchvale. Applications and Participation is the key!!!
- When filling out a Free & Reduced Application, please note the following:
 1. ONLY ONE 2011 – 2012 APPLICATION PER HOUSEHOLD needs to be completed, even though they may be in different schools. For example: If you have a child at a Provision II School and one at CHS enter both names on the application.
 2. TO BE PROCESSED, THE APPLICATION MUST BE READABLE AND COMPLETELY FILLED OUT. Please take your time and make sure all sections are completely filled out. It takes time to return an incomplete application and delays the time in which you could have been receiving free or reduced priced meals. Please refer to the application instruction sheet for complete details.
 3. HOUSEHOLDS must complete a new Free & Reduced Meal Application EVERY YEAR, with the exception of Provision II Schools (refer to #1). Families, who qualified for Free or Reduced meals in May 2011, MUST turn in a new 2011 - 2012 application. Families may turn in 2011 – 2012 applications at any time throughout the school year. Also, if there are any changes in your job or receiving Food Stamps, please let us know it may change your status.
 4. NOTIFICATON LETTERS telling if the household qualifies for meal benefits will be mailed to the child's home as soon as the application has been processed.
 5. The Pin Numbers for meals that was given to your child last year will remain the same.
 6. IF THERE ARE ANY QUESTIONS, please contact the Child Nutrition Office at (575) 769-4300.

Thank you for all your help. We appreciate your support.