

2011 – 2012

**PUBLIC RELEASE ANNOUNCING BASE YEAR - PROVISION 2**

**NATIONAL SCHOOL LUNCH PROGRAM/SCHOOL BREAKFAST PROGRAM**

Dear Parent/Guardian:

We are pleased to inform you that the children at **Lockwood Elementary School** will be offered meals free of charge, regardless of income, through the 2011 - 2012 School Year, unless otherwise notified.

**HOWEVER, WE MUST HAVE YOUR COMPLETED FREE & REDUCED PRICE MEAL APPLICATION, SO WE CAN GET MAXIMUM FEDERAL DOLLARS.**

All meals served must meet regulations established by the United States Department of Agriculture (USDA). However, if a child has been determined by a doctor to be disabled and the disability would prevent the child from eating the regular school meal, this school will make any substitutions prescribed by the doctor. If a substitution is needed, there will be no extra charge for the meal. If you believe your child needs substitutions because of a disability, please call us for further information.

**PRIVACY ACT STATEMENT: This explains how we will use the information you give us.** The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Food Stamp Program, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Sincerely,

**Paul Klein**

**Director of Child Nutrition**

**July 2011**

Name

Title and Date

**Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.** In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, National origin, sex, age, or disability. To file a complaint of discrimination, write to: *USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 795-3272, (866) 632-9992 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.*